	<b>DEPARTMENT OF PUBLIC SAFETY</b>  <b>CORRECTIONS ADMINISTRATION</b> <b>POLICY AND PROCEDURES</b>	<b>EFFECTIVE DATE:</b> JAN 25, 2011	<b>POLICY NO.:</b> COR.10.1D.10
		<b>SUPERSEDES (Policy No. &amp; Date):</b> NEW	
	<b>SUBJECT:</b> <b>MEDICATION ADMINISTRATION IN SPECIAL</b> <b>HOLDING/HOUSING AREAS</b>		Page 1 of 3

## 1.0 PURPOSE

To insure the safety of Health Care staff during medication administration to inmates housed in special holding/housing areas.

## 2.0 REFERENCES AND DEFINITIONS

### References

Hawaii Revised Statutes, Section 26-14.6, Department of Public Safety; and Section 353-2, Director of Public Safety, Powers and Duties.

### .2 Definitions

Special Holding/Housing – Inmates placed in single cells separate from the general population for security concerns.

## 3.0 POLICY

Inmates housed in special holding areas or other secured housing areas shall have their medications administered in such a way as to avoid any direct contact between health care staff and the inmate.

## 4.0 PROCEDURES

1. Medications shall be prepared by the health care staff and placed in a soufflé cup.
2. The inmate's identity shall be verified and the inmate will be instructed to step back a distance of more than an arm's length from the pass through slot or cell door.
3. The medication soufflé cup and a water cup, if necessary is placed on the pass through or cell cross bar ledge.

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4. The nurse shall step back and instruct the inmate to take their medication. The inmate shall be instructed to face the nurse while taking the medication and to place the empty soufflé cup inside the water cup and return it to the ledge and step back to their prior location. In facilities where it is the practice to allow inmates to keep their water cup, the nurse will instruct the inmate to return the soufflé cup and to turn the water cup so the nurse can visually see that it is empty. Security will be notified of any inmate's failure to adhere to the nurse's procedural requests.
5. Health care staff shall as much as possible, given sight constraints, observe the inmate for placing hands in or near their mouth or their hands in their pockets after taking their medications. If this occurs the nurse **must** notify security of the inmate's actions.
6. Health care staff shall retrieve the cup(s) and place in the trash. Inmates will not be permitted to retain any soufflé cups.
7. Medications shall NEVER be dispensed directly into an inmate's hand while they are housed in special holding/housing areas.
8. Inmates in special holding/housing **taking scheduled drugs that cannot be crushed** (*consider contacting the provider to discuss changing the order to a crushable drug or ordering it in a liquid form*) are to have the medication administered in a secured environment to allow the nurse to directly perform a mouth check to assure swallowing of the medication. This requires the direct presence of security and possible shackling of the inmate. As such, every effort should be made to use alternative drugs or drug forms.

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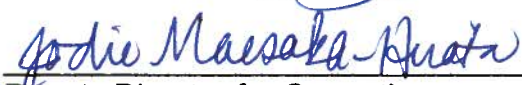
## 5.0 SCOPE

This policy and procedures applies to all correctional facilities and their assigned personnel.

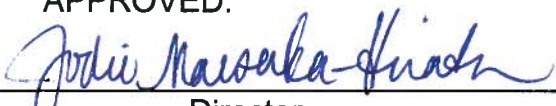
RECOMMEND APPROVAL:

 11/24/10  
\_\_\_\_\_  
Medical Director Date

TA  11/29/16  
\_\_\_\_\_  
Health Care Division Administrator Date

 1/25/2011  
\_\_\_\_\_  
Deputy Director for Corrections Date

APPROVED:

  
\_\_\_\_\_  
Director  
1/25/2011  
\_\_\_\_\_  
Date